# **TOOLBOX TALK #39**

## Vital GRP

### **Ladders**

**Prepare:** Quiet location? No distractions? Talk aids ready?

**Reason:** Ladders are probably the most used and

misused piece of access equipment.

**Why:** Mess around with ladders and they won't

forgive.

Outline: This talk will cover before use checks, use of

ladders and hazards.



#### **Before Use Checks**

- Ladders must be stored correctly and inspected regularly.
- Check for splits or cracks in the stiles and rungs.
- Ensure that none of the rungs are missing or loose.
- Do not use painted ladders, this can hide damaged parts.
- Report defects, label as defective and remove from site.

#### Q: What checks should you carry out prior to use?

#### **Use Of Ladders**

- Work should only be carried out from a ladder when the job is of short duration and can be carried out safely.
- Ladders should be set on a firm base and leaning at the correct angle which is one unit out to four units up.
- Ladders must be tied near top and extend a safe distance above landing stage, unless a hand hold is provided.
- If it can't be secured at the top, secure it at the bottom.

#### Q: What angle should a ladder be placed at?

- For added safety, if possible and necessary, the base of the ladder should be staked or buried to prevent slipping.
- Ensure your footwear is free from excessive mud or grease before you climb up the ladder.
- Use both hands-on stiles, up and down. Always face the ladder.

## NOTES

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## Ladders

	NOTES
<ul> <li>Do not overreach from a ladder, always move it.</li> <li>If using extension ladders each section must overlap:         <ul> <li>2 rungs – for ladders up to 5 metres (closed length)</li> <li>3 rungs – for ladders 5 – 6 metres (closed length).</li> <li>4 rungs – for ladders over 6 metres (closed length)</li> </ul> </li> </ul>	
Q: How can the stability of the ladder be improved?	
Hazards	
<ul> <li>Do not stand a ladder on a drum, box or other unstable base.</li> <li>Never attempt to repair broken ladders.</li> </ul>	
<ul> <li>Never carry loads up ladders – hoist it up.</li> <li>Ladder rungs must not be used as improvised ramps.</li> </ul>	
<ul> <li>When using metal or metal reinforced ladders make sure there are no electrical hazards in the near vicinity.</li> </ul>	
Q: What precautions should you take when using a metal ladder?	
Do you have any questions for me?	
Questions for you Q: What would you do on finding a defective ladder?	
Q: What is the correct way to climb a ladder?	
REMEMBER:	
THE VACT MAJORITY OF LARRED ACCIDENTS	
THE VAST MAJORITY OF LADDER ACCIDENTS OCCUR BECAUSE THE LADDER IS NOT TIED AT THE TOP	

**Sources**: <u>Using ladders safely - HSE Safe use of ladders and stepladders - HSE Health and safety in construction - HSE Safe use of ladders and stepladders - HSE Safe use of ladders - HSE Safe use </u>